

PERSONAL PROPERTY RECORD
(See USAFACFS Reg 190-1)

DATA REQUIRED BY THE PRIVACY ACT OF 1974

AUTHORITY: Title 10, USC 3012 and 5 USC 301

PURPOSE: To record identifying data of individual personal property.

ROUTINE USES: Upon the reporting of a loss by the individual, information may be used to assist in the recovery and return of the personal property. Information can also assist in adjudication of claims against the government for loss or damage to personal property.

DISCLOSURE: Voluntary; however, failure to provide requested information may result in personal property not being identifiable if lost, stolen, or damaged.

Name:			SSN:		Signature:		
Item No.	Name of Item	Qty	Brand Name, Model or Style, Other Description	Serial No. or Marking	Date Acquired (if known)	Value	Initials/Signature of Individual Verifying Recording of Property and Date

